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As an additional attraction for customers, the Royal Castle in Warsaw offers an exclusive tour after the standard opening hours of the museum. Tours of the museum are available as an independent visit or as an additional point on an event programme organised by you in the castle.

In order to make a reservation, please write to the Director's Deputy for Marketing, Ms. Magdalena Romańska (Zamek Królewski w Warszawie – Muzeum, plac Zamkowy 4, 00-277 Warszawa, e-mail: [protokol@zamek-krolewski.pl](mailto:protokol@zamek-krolewski.pl), fax. +48 22 35 55 127) with a request to organise a special tour of the castle. The request should contain the following information: name of the institution, date of the visit, time of the delegation's arrival, number of participants and personal data of the contact person responsible for the project and the data concerning the invoice.

Guiding services in our museum can be provided only by guides certified by the Royal Castle, whose updated list, together with information on available guiding languages and contact details can be found on the website, in the tab: VISIT – reference: GUIDES (<https://www.zamek-krolewski.pl/en/your-visit/guides>). The Castle does not act as an intermediary in ordering and settling the above mentioned services.

An invoice, VAT included, payable by a bank transfer (14 days) will be mailed to the payer's address (no payments by cash or credit card).

Detailed information on the availability of dates and the financial terms and conditions are provided by the **Protocol and Events Department. CONTACT>**

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